

TOWN BOARD

MONDAY

December 8, 2014

Supervisor Zupan opened the meeting at 7:30 P.M. with all Councilors present.

Pledge of Allegiance.

Correspondence: There was no unshared correspondence to report.

Motion by Councilor Driscoll, seconded by Councilor Race to accept the minutes from the November 4, 2014 meeting. The motion was unanimously approved.

Motion by Councilor Moran, seconded by Councilor Andersen to accept the minutes from the December 3, 2014 work session. The motion was unanimously approved.

Supervisor Zupan asked if anyone cared to speak to the Town Board regarding any subject on this meeting's agenda.

Public comment #1: There were no comments.

The public hearing was continued from the November 4, 2014 meeting relative to Local Law No. 2 – 2014, entitled "A Local Law to Enact a Noise Ordinance in the Town of Cazenovia by Adding a New Chapter 112 to the Code of the Town of Cazenovia" as revised and amended.

Public Comment: There were no comments.

Motion by Councilor Driscoll, seconded by Councilor Race to continue the public hearing.

The public hearing was continued from the November 4, 2014 meeting relative to Local Law No. 3 – 2014, entitled "A Local Law to Repeal Chapter 56 of the Code of the Town of Cazenovia and Replace it With a New Chapter 56 to Regulate Special Events in the Town of Cazenovia."

Public Comment:

Linda Osborne of 4567 Ridge Road inquired if there would be a comment period once the noise ordinance is adopted. She stated she had concerns with the way the proposed law is written for special events.

Supervisor Zupan assured Ms. Osborne there would be time for public comment before the law is adopted.

Motion by Councilor Andersen, seconded by Councilor Moran to continue the public hearing.

Resolution No. 155 presented by Councilor Race, seconded by Councilor Andersen

BOND RESOLUTION
(Permissive Referendum)

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF \$500,000 BONDS OF THE TOWN OF CAZENOVIA, MADISON COUNTY, NEW YORK, TO PAY THE COST OF DRAINAGE IMPROVEMENTS THROUGHOUT AND IN AND FOR SAID TOWN.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have a significant effect on the environment;

NOW, THEREFORE, BE IT RESOLVED, by the affirmative vote of **not less than two-thirds of the total voting strength** of the Town Board of the Town of Cazenovia, Madison County, New York, as follows:

Section 1. For the class of objects or purposes of paying the cost of drainage improvements throughout and in and for the Town of Cazenovia, Madison County, New York, including incidental improvements and expenses in connection therewith, there are hereby authorized to be issued, subject to permissive referendum, \$500,000 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of said class of objects or purposes is \$500,000, which class of objects or purposes is hereby authorized at said maximum estimated cost, and that the plan for the financing thereof is by the issuance of the \$500,000 of bonds of the Town authorized to be issued therefore pursuant to Section 1 hereof.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cazenovia, Madison County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of the Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the Supervisor shall determine.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,
and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Moran	Yes
Councilor Driscoll	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 155 adopted.

Resolution No. 156 presented by Councilor Driscoll, seconded by Councilor Race

**NEW YORK STATE DEPARTMENT OF TRANSPORTATION
ANNUAL MAINTENANCE AND SPECIAL USE PERMITS**

WHEREAS, the Town of Cazenovia from time-to-time has received permits from the New York State Department of Transportation and otherwise conducts activities and operations upon highways and/or within the rights-of-way controlled by the State of New York for such purposes as construction, installation, maintenance and/or operation of Town facilities; and

WHEREAS, the Town's access and operation upon State rights-of-way is conditioned upon compliance with applicable sections of the New York State Highway Law, including the conditions that the Town assume responsibility for temporary control of all modes of traffic affected by the Town's operations prior to being permitted or authorized in such areas; and

WHEREAS, New York State Department of Transportation, pursuant to its regulations, requires that the Town obtain a surety bond in relation to the issuance of said permits; and

WHEREAS, alternatively, the New York State Department of Transportation will allow the Town to offer a "undertaking" in the place of said surety bond; and

WHEREAS, the Town of Cazenovia desires to utilize the placement of an undertaking in the place of the otherwise required surety bond.

RESOLVED, that the Town Board of the Town of Cazenovia hereby elects to provide to the State of New York an undertaking (NYSDOT PERM 1) in the place of a surety bond for purposes of undertaking work within New York State Department of Transportation rights-of-way; and it is further

RESOLVED, that the Town Supervisor is hereby authorized to execute the proposed undertaking and provide same to the New York State Department of Transportation.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Moran	Yes
Councilor Driscoll	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 156 adopted.



NOTE FOR THE RECORD

Highway Superintendent, Timothy Hunt, completed the Annual Certification of Local Highway Miles for 2014, with the following miles reported:

Total Centerline Miles of roads owned by the Town of Cazenovia 58.06 Miles
Total Lane Miles of roads owned by the Town of Cazenovia..... 115.48 Miles

Resolution No. 157 presented by Councilor Moran, seconded by Councilor Andersen to approve the following modifications to the "*Town of Cazenovia Employee Manual*"

**TOWN OF CAZENOVIA
EMPLOYEE MANUAL**

"Section VII: Employee Benefits," under "Sub-section 7.5 Medical Insurance" combine/modify paragraphs entitled **"Premium Payment (Full-time Employee)** and **"Changes in Premium Contributions"** to read:

Premium Payment and Changes in Premium Contributions (Full-time Employee): The amount of the insurance premium an eligible employee or Elected Official is required to contribute is available at the Town Hall and is subject to change by resolution of the Town Board. The Town Board will provide a two-month written notice of such change.

Roll call:	
Councilor Andersen	Yes
Councilor Race	Yes
Councilor Moran	Yes
Councilor Driscoll	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 157 adopted.

Resolution No. 158 presented by Councilor Race, seconded by Councilor Andersen

**A RESOLUTION ADOPTING A STANDARDIZED
RESIDENTIAL/SMALL BUSINESS SOLAR PERMIT
PROCESS FOR THE TOWN OF CAZENOVIA**

WHEREAS, the Town of Cazenovia has recognized the importance of renewable sources of energy for the benefit of all of its citizens and for various applications in the community; and

WHEREAS, in 2013, the NY-Sun Initiative, a public-private partnership fostered by the State of New York, in an effort to drive the growth of the use of affordable solar power and solar technology for State residents has been established; and

WHEREAS, the New York State Energy Research and Development Authority (“NYSERDA”) is offering financial incentives and assistance to municipalities who demonstrate a willingness to adopt a user friendly and streamlined process for the installation of solar energy equipment to particular parcels in those municipalities; and

WHEREAS, participation in the NYSERDA program requires the adoption of the New York State Unified Solar Permit Process; and

WHEREAS, the Town of Cazenovia Code Enforcement Officer has advised the Town Board that the proposed New York State Unified Solar Permit Process is consistent and compatible with the Town’s Zoning Code and other permitting practices; and

WHEREAS, the Town of Cazenovia desires to participate in the support of the use of solar energy as a renewable energy source in the Town; and

WHEREAS, the adoption of a standardized residential/small business solar permit process for the Town is a Type II action under State Environmental Quality Review (“SEQR”).

NOW, THEREFORE, upon motion of Councilor Race, seconded by Councilor Andersen, it is

RESOLVED, that the Town Board of the Town of Cazenovia hereby adopts the New York State Unified Solar Permit Process from NY-Sun Solar Powering New York, as more fully set forth in the attached Schedule “A”; and it is further

RESOLVED, that the Town of Cazenovia establishes a non-refundable permit fee for such permits in the amount of Fifty Dollars and 00/100 (\$ 50.00) per permit.

New York State Unified Solar Permit

Expedited Solar Permit Process for Small-Scale Solar Electric Systems

Requirements for Application Submittal – STEP 1

For use in all New York State counties with the exception of Nassau County and Suffolk County.

The expedited solar permitting process uses a unified permit across municipalities in New York State.

A combined building and electrical permit for a grid-tied solar electric system will be issued pending proper completion of forms, submission of approved plans and approval by municipality. All applicants must submit:

1. Unified Solar Permit for Small-Scale Solar Electric Systems Eligibility Checklist – STEP 2

2. One (1) set of plans (number may vary by municipality) that include:

- Site Plan showing location of major components of solar system and other equipment on roof or legal accessory structure. This plan should represent relative location of components at site, including, but not limited to, location of array, existing electrical service location, utility meter, inverter location, system orientation and tilt angle. This plan should show access and pathways that are compliant with New York State Fire Code, if applicable.
- One-Line or 3-Line Electrical Diagram. The electrical diagram required by NYSEERDA for an incentive application and/or utility for an interconnection agreement can be used here.
- Specification Sheets for all manufactured components. If these sheets are available electronically, a web address will be accepted in place of an attachment, at the discretion of the municipality.
- All diagrams and plans must include the following: (a) Project address, section, block and lot number of the property; (b) Owner's name, address and phone number; (c) Name, address and phone number of the person preparing the plans; and (d) System capacity in kW-DC.

3. Unified Solar Permit for Small-Scale Solar Electric Systems Application – STEP 3

4. Permit Fee Amount

Permit Review and Inspection Timeline

Permit determinations will be issued within 14 days upon receipt of complete and accurate applications. The municipality will provide feedback within 7 days of receiving incomplete or inaccurate applications. If an inspection is required, a single inspection should be sufficient and will be provided within 7 days of inspection request.

The NY-Sun Initiative, a dynamic public-private partnership, will drive growth of the solar industry and make solar technology more affordable for all New Yorkers.

Visit ny-sun.ny.gov for more information on the NY-Sun Initiative.



Town of Cazenovia

7 Albany Street
Cazenovia, NY 13035

(315) 655-9213

www.townofcazenovia.org



Eligibility Checklist – STEP 2

To determine if you are eligible for the expedited permitting process, answer the questions below.

- ☐ Yes ☐ No 1. Solar installation has a rated capacity of 12 kW or less.
- ☐ Yes ☐ No 2. Solar installation is not subject to review by an Architectural or Historical Review Board.
- ☐ Yes ☐ No 3. Solar installation does not need a zoning variance.
- ☐ Yes ☐ No 4. Solar installation is to be mounted on a permitted roof structure of a building, or on a legal accessory structure. If on a legal accessory structure, a diagram showing existing electrical connection to structure is attached.
- ☐ Yes ☐ No 5. Solar installation is compliant with all applicable electrical and building codes.
- ☐ Yes ☐ No 6. Solar installation is compliant with New York State Fire Code.
- ☐ Yes ☐ No 7. The Solar Installation Contractor complies with all licensing and other requirements of the jurisdiction and the State. [can be customized for jurisdictions]
- ☐ Yes ☐ No 8. The proposed equipment is permitted by code and equipment meets all relevant certification standards.
- ☐ Yes ☐ No 9. The solar electric system and all components will be installed per the manufacturer's specifications.
- ☐ Yes ☐ No 10. The project will comply with adopted National Electrical Code® requirements.
- ☐ Yes ☐ No 11. The roof has no more than a single layer of roof covering (in addition to the solar equipment).
- ☐ Yes ☐ No 12. The system is to be mounted parallel to the roof surface, or tilted with no more than an 18 inch gap between the module frame and the roof surface.
- ☐ Yes ☐ No 13. The system will have a distributed weight of less than 5 pounds per square foot and less than 45 pounds per attachment point to roof.

If you answered “No” to any of Questions 1-10, you are not eligible to participate in the expedited permitting process and must go through the standard permitting process dictated by the municipality. If you answered “No” to any of Questions 11-13, you must provide a letter from a Professional Engineer or Registered Architect certifying that the existing structure can support the additional weight and wind loads of the solar electric system. If you answered “Yes” to all of the above questions, please sign below to affirm that all answers are correct, and you have met all the conditions and requirements to participate in this expedited process.

Property Owner's Signature

Date

Solar Installation Contractor Signature

Date

The NY-Sun Initiative, a dynamic public-private partnership, will drive growth of the solar industry and make solar technology more affordable for all New Yorkers.

Visit ny-sun.ny.gov for more information on the NY-Sun Initiative.



Application – STEP 3

1. Property Owner:

Property Owner's Name

Property Address

Section

Block

Lot Number

2. Existing Use:

☐ Single Family ☐ 2-4 Family ☐ Commercial ☐ Other

3. Provide the total system capacity rating (sum of all panels)

Solar Electric System: _____ kW-DC

4. Solar Installation Contractor:

Business Name

Business Address

Contact Name

Phone Number

License Number(s)

5. What is the existing roofing material?

6. Provide method and type of weatherproofing for roof penetrations (i.e., flashing, caulk).

7. Is the mounting structure an engineered product designed to mount solar electric modules? ☐ Yes ☐ No

If no, provide details of structural attachment in a letter certified by a design professional.

continued >

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Application – STEP 3 *(continued)*

8. For manufactured mounting systems, provide the following information about the mounting system:

- a. Mounting System Manufacturer _____
- b. Product Name and Model Number _____
- c. Total Weight of Solar Electric Modules and Rails _____ lbs.
- d. Total Number of Attachment Points _____
- e. Weight per Attachment Point ($c \div d$) _____ lbs.
- f. Maximum Spacing Between Attachment Points on a Rail _____ inches
(see product manual for maximum spacing allowed based on maximum design wind speed)
- g. Total Surface Area of Solar Electric Modules (square feet) _____ ft²
- h. Distributed Weight of Solar Electric Module on Roof ($c \div g$) _____ lbs./ft²

9. Indicate quantity, brand, make and model of the:

Inverter(s):

Quantity _____	Make _____	Model _____
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Modules:

Quantity _____	Make _____	Model _____
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Please sign below to affirm that all answers are correct and that you have met all the conditions and requirements to participate in this expedited process.

_____ Property Owner's Signature	_____ Date
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_____ Solar Installation Contractor Signature	_____ Date
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Roll call:
Councilor Andersen **Yes**
Councilor Race **Yes**
Councilor Moran **Yes**
Councilor Driscoll **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 158 adopted.

Resolution No. 159 presented by Councilor Race, seconded by Councilor Driscoll to approve the amending of the Town Office Fee Schedule to include a fee for solar panel installations under the building permits section. The amended Fee Schedule will read as follows:

Solar Panel Installation Permit..... \$ 50.00

Roll call:
Councilor Andersen **Yes**
Councilor Race **Yes**
Councilor Moran **Yes**
Councilor Driscoll **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 159 adopted.

Resolution No. 160 presented by Councilor Race, seconded by Councilor Andersen relative to the Town Board's audit of Town Justice Timothy Moore's accounting records at the 12/3/2014 work session, all appears to be accurate and in good order.

Roll call:
Councilor Andersen **Yes**
Councilor Race **Yes**
Councilor Moran **Yes**
Councilor Driscoll **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 160 adopted.

Resolution No. 161 presented by Councilor Andersen, seconded by Councilor Race relative to the Town Board's audit of Town Justice Fred Palmer's accounting records at the 12/3/2014 work session, all appears to be accurate and in good order.

Roll call:
Councilor Andersen **Yes**
Councilor Race **Yes**
Councilor Moran **Yes**
Councilor Driscoll **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 161 adopted.

Resolution No. 162 presented by Councilor Race, seconded by Councilor Andersen relative to the audit of Barbara Howland, Water Districts Collector, at the 12/3/2014 work session, all 2014 financial records appear to be accurate and in good order.

Roll call:
Councilor Andersen **Yes**
Councilor Race **Yes**
Councilor Moran **Yes**
Councilor Driscoll **Yes**
Supervisor Zupan **Yes**

Supervisor Zupan declared Resolution No. 162 adopted.

Resolution No. 163 presented by Councilor Race, seconded by Councilor Andersen to approve the entering of the Town of Cazenovia by use of County Route 80 and the use of a portion of Reservoir Road, DeRuyter Lake, for IRONMAN 70.3 SYRACUSE 2015 LONG DISTANCE TRIATHLON consisting of 1.2 mile swim, 56 mile bike, and 13.1 mile run with 2,500 participants, encompassing 30 different states and over a dozen countries, **scheduled for Sunday, June 21, 2015. This approval given conditional that a one million dollar certificate of liability insurance stating the event name, date, and that the “Town of Cazenovia is additionally insured.” The certificate should be submitted to the Town of Cazenovia Office no later than Friday, June 12, 2015.**

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Moran	Yes
Councilor Driscoll	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 163 adopted.

Resolution No. 164 presented by Councilor Race, seconded by Councilor Moran

**RESOLUTION AUTHORIZING THE TOWN OF CAZENOVIA TOWN
SUPERVISOR TO EXECUTE THE NYSDEC PUBLICLY OWNED SEWER
SYSTEM REGISTRATION/APPLICATION FORM AND TO ENTER
INTO A NY ALERT NOTIFIER AGREEMENT**

WHEREAS, the Sewage Pollution Right to Know Act requires all publicly owned treatment works (POTWs) and operators of publicly owned sewer systems (POSSs) to report releases of untreated or partially treated sewage to the NYSDEC, the local county and the state DOH, adjoining municipalities and the general public, and

WHEREAS, the means for administering these local requirements for such reporting has been amended to utilize the NY-Alert system, and

WHEREAS, to participate in the reporting system the reporting municipality must complete a POSS Registration and must enter into a NY Alert Notifier Agreement, and

WHEREAS, the Town Board desires to participate in and comply with the program,

NOW THEREFORE BE IT RESOLVED, the Town of Cazenovia Town Board does hereby authorize and direct the Town Supervisor to execute the POSS Notification Registration/Application Form for the Sewage Pollution Right to Know Act and to further execute and enter into the NY-Alert Notifier Agreement on behalf of himself or his designated representative.

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Moran	Yes
Councilor Driscoll	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 164 adopted.

Resolution No. 165 presented by Councilor Race, seconded by Councilor Driscoll to approve the following 2014 budget transfers:

2014 Budget Year

General Fund A

Transfer budget for Town Board CE to cover legal notices, code updates for local laws anticipating needs to year end.

To: A1010.4 Town Board CE	\$300.00
From: A1430.4 Personnel CE	(300.00)

Transfer budget to Justices CE to cover amount paid to Village of Cazenovia for Police, Clerk and copies for jury trials in February and May.

To: A1110.4 Justices CE	\$730.00
From: A1430.4 Personnel CE	(730.00)

Transfer budget to Garage CE to cover utilities, supplies, garage maintenance & repairs in excess of original budget by \$1,165 and anticipating December expenses.

To: A5132.4 Garage CE	\$4,165.00
From: A1430.4 Personnel CE	(4,165.00)

Transfer budget to Sidewalk CE to cover sidewalk repairs & upkeep.

To: A5410.4 Sidewalk CE	\$1,000.00
From: A1430.4 Personnel CE	(1,000.00)

Transfer budget to Watershed Protection CE for amount paid for water reimbursement and benthic mat installation & removal.

To: A8740.4 Watershed Protection CE	\$15.00
From: A1430.4 Personnel CE	(15.00)

Transfer budget to State Retirement for 2014 portion of December 2014 annual invoice.

To: A9010.8 State Retirement	\$1,205.00
From: A1430.4 Personnel CE	(1,205.00)

General Fund B

Transfer budget from Contingency to Attorney CE to cover legal fees in anticipation of year end.

To: B1420.4 Attorney CE	\$16,100.00
From: B1990.1 Contingency	(16,100.00)

Transfer budget from Contingency to Engineer CE to cover legal fees in anticipation of year end.

To: B1440.4 Engineer CE	\$7,100.00
From: B1990.1 Contingency	(7,100.00)

Transfer budget to Police & Constable CE to cover pre-demolition survey and report regarding New Woodstock Building.

To: B3120.4 Police & Constable CE	\$3,400.00
From: B8740.4 Watershed Protection CE	(3,400.00)

Transfer budget from Contingency to State Retirement for 2014 portion of December 2014 annual invoice.

To: B9010.8 State Retirement	\$40.00
From: B1990.1 Contingency	(40.00)

Highway Fund DB

To appropriate Fund Balance we must make a calculation that Fund Balance is available in Highway Fund DB by running the following calculation to prove that Fund Balance is available:

Present Year Budget:

SL510 Estimated Revenues	\$135,000.00
Plus SL599 Appropriated Fund Balance	<u>54,200.00</u>
Subtotal	\$189,200.00

Present Year Actual:

SL980 Actual Revenues to Date	\$152,030.86
Plus Other Revenues Expected by year end	000.00
Plus 909 Fund Balance at beginning of year	<u>340,999.57</u>
Subtotal 1	\$493,030.43
Less previously appropriated for other uses (October transfers)	<u>20,300.00</u>
Subtotal 2	\$472,730.43

Actual Subtotal 2 less Budgeted Subtotal = Amount Available	\$283,530.43
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Transfer budget to General Repairs PS to anticipate wages to year end.

To: DB5110.4 General Repairs PS	\$3,000.00
From: DB599 Appropriated Fund Balance	(3,000.00)

Transfer budget to General Repairs CE Dust Control & Trees to partially cover tree removal for 2014.

To: DB5110.4.34 General Repairs CE Dust Control & Trees	\$5,200.00
From: DB599 Appropriated Fund Balance	(5,200.00)

Transfer budget to Environmental Control in anticipation of Water/Oil Separator waste water testing lab fees to year end.

To: DB8090.4 Environmental Control CE	\$570.00
From: DB5112.2 Capital Outlay	(350.00)
From: DB9010.8 State Retirement	(90.00)
From DB599 Appropriated Fund Balance	(130.00)

Transfer budget to Medical Insurance (Town's Portion) to cover DB portion.

To: DB9060.8 Medical Insurance (Town's Portion)	\$4,790.00
From: DB8540.4 Drainage CE	(2,980.00)
From: DB599 Appropriated Fund Balance	(1,810.00)

New Woodstock Water District

Transfer budget to State Retirement for 2014 portion of December 2014 annual invoice.

To: SW9010.8 State Retirement	\$95.00
From: SW8320.2 Source Power Pump EQ	(95.00)

Wellington Water District

Transfer budget to Source Power Pump CE in anticipation of electric bills to year end.

To: SW8320.4 Source Power Pump CE	\$170.00
From: SW8320.2 Source Power Pump EQ	(170.00)

Transfer budget to Transmission/Distribution CE to cover Wellington Water Portion of generator.

To: SW8340.4 Transmission/Distribution CE	\$350.00
From: SW8320.2 Source Power Pump EQ	(350.00)

Transfer budget to Medical Insurance (Town's Portion) for Wellington Water's portion of 2014 health & dental insurance.

To: SW9060.8 Medical Insurance (Town's Portion)	180.00
From: SW8320.2 Source Power Pump EQ	(180.00)

Mt. Pleasant Water District

Transfer budget to Source Power Pump CE in anticipation of electric bills to year end.

To: SW8320.4 Source Power Pump CE	\$500.00
From: SW8320.2 Source Power Pump EQ	(500.00)

Transfer budget to Transmission/Distribution CE to cover Mt. Pleasant Water Portion of generator & repair parts.

To: SW8340.4 Transmission/Distribution CE	\$1,250.00
From: SW8320.2 Source Power Pump EQ	(690.00)
From: SW8330.4 Purification CE	(560.00)

Transfer budget to Medical Insurance (Town's Portion) for Mt. Pleasant Water's portion of 2014 health & dental insurance.

To: SW9060.8 Medical Insurance (Town's Portion)	110.00
From: SW8320.2 Source Power Pump EQ	(110.00)

Roll call:

Councilor Andersen	Yes
Councilor Race	Yes
Councilor Moran	Yes
Councilor Driscoll	Yes
Supervisor Zupan	Yes

Supervisor Zupan declared Resolution No. 165 adopted.

Attorney's Report: John Langey reported new sewer regulations are forthcoming which will be the final piece of the Joint Consolidation of Existing Sewer Districts Grant and they will be done soon. He stated there was another dangerous dog case which was brought to a successful conclusion. He said the victim of the incident was satisfied with the outcome.

Supervisor's Report: Supervisor Zupan reported the County budget got approved with about a 9% increase. He said the County has been cutting, cutting, cutting, but this year they needed new cars for the police and highway trucks for the Highway Department. He said, in the past, the budget has been held at a 0% increase and they can't buy the needed equipment without the increase. He stated the Town is starting to look at a "7 Pines Water District" which will be comprised of about 27 homes and all but one property is on sewer. He said there will be an informational meeting in January for the property owners. He further reported there has been discussion of a water line going up Route 20 to Nelson and possibly into the hamlet of Nelson. He predicted it is a "long shot" but they will continue to look at options so properties can be looked at for commercial development. He said businesses will not come without water accessibility. He lastly reported the Town of Cazenovia is moving along with taking over the Madison County treatment plant. He said they have started with the general outline of what has to be done. He stated the County has wanted to get rid of the plant for years and get it to the Town.

Councilor Race (Highway Department, South Cemetery & Water Districts): Reported everything is going good at the Highway Department. The new employees that were hired this summer are working out well. He said a lot of brine is being sprayed and hopefully people are noticing the advantages and positive effects.

Councilor Andersen (Planning & Zoning, CACDA, Shared Services, CACC): Reported at the audit of the Town Justices, the question was asked of the court clerks, about the shared space/court transition to the Village Municipal Building and Village Trustee, Fritz Koennecke, who oversees this for the village, was asked the same question. The general consensus was the transition was positive and it has helped to ease the confusion for people who have to go to court.

Councilor Moran (Future of the Gothic Cottage & Cazenovia Lake Watershed Council): Reported the Watershed Council met on November 22, 2014 and all five members were present. She explained, for the audience, the Council is an inter-municipal organization between the Town, Village and Cazenovia Lake Association. She said after the Council meeting the Cazenovia Lake Summit was held. She summarized the Summit which included Councilor Driscoll's report on the benthic mats and harvesting statistics; Tim Hunt's discussion of the Town's efforts to reduce the amount of material applied to roads and the efforts to maintain ditches and stormwater management. She said the Village talked about the boat launch statistics. The Cazenovia Lake Association reviewed their fundraising, Thad Yorks, a professor at Cazenovia College, talked about the fish community and Scott Kishbaugh of the DEC talked about invasive species, in general, and the Hydrilla problem in Ithaca, as well as, other areas. She stated Mr. Kishbaugh was complimentary to the Town regarding the multi-pronged approach. Bob Johnson gave his annual rake toss report. She explained every fall a plant survey is done of aquatic weeds which helps in designing future treatment programs. She said

this year a new invasive species was detected, the "European Frog-Bit" which looks like a miniature water lily. She said it grows in shallow water so it will not be a nuisance or impact recreational uses. She stated it can be treated by simply pulling it out by the roots and it does not fragment or spread. She lastly stated Daniel Kopec, the SUNY Oneonta graduate student, gave an update on the research project regarding phosphorus. She said his research is showing the deep waters of the lake are accumulating a lot of phosphorus during the summertime which is coming out of the sediments, historical sediment. She further stated he shared the data on the piezometer testing. She stated it was a well-attended forum.

Councilor Driscoll (Cazenovia Lake Association, Cazenovia Lake Watershed Council, Senior Recreation & Joint Youth Recreation, State Police, Parks, New Woodstock Fire Department, and High Impact Industrial Use Zoning): *Reported good feedback was received from the public on the multi-pronged approach to address the weed problem. He said the conversation to examine all possible space in the Town for potential use as a Town Hall continues, as well, as discussions with the school district.*

Supervisor Zupan asked if any member of the public cared to use the second comment period to speak to the board regarding any area of Town Board oversight.

Public comment #2: **David Becker** of 5180 Ridge Road asked what impact there would be on the sewer tax with the Town taking over the plant, especially to the citizens that pay a tax and receive no benefit.

Supervisor Zupan said the treatment plant pays for itself and the County just wants to get it "off their books." He said it would be in the best interest of the Town to own and have control of the plant because the County could sell it to whomever.

Councilor Race stated the fee for non-connected users is going away starting in 2015.

Anne Redfern asked if the permissive referendum for the bond resolution was an actual vote?

Councilor Andersen said if enough people were to sign a petition that had a problem with the bond resolution, the public could bring it to a vote and overturn the Board's decision. She further stated the Board has tried to get grants for the drainage project that did not come to fruition.

Supervisor Zupan said the high-bidder backed out on the modular home and asked the Board if they would be willing to bid again if the modular was put back out to bid, the Town would be a bidder. He said he did not want to buy the modular at the price they stopped bidding at because it went from \$ 30,000 to \$ 41,000 with another bidder involved. The Board agreed they would be willing to be a bidder again.

The Town Clerk presented the monthly bills list.

The Town Board's method-of-choice for review of the monthly bills:

The Town Board's first review takes place when detailed lists of the monthly bills are emailed to them on the weekend preceding the meeting. As a second review, the Town Clerk reads aloud the monthly bills list as the Town Board followed along with hard copies. The invoices are present at the meeting and the Town Board visually inspects them and discusses them at their discretion.

Motion by Councilor Driscoll, seconded by Councilor Race to approve payment of the bills. The motion was unanimously approved.

Motion by Councilor Andersen, seconded by Councilor Race to adjourn this meeting. The motion was unanimously approved.

Supervisor Zupan declared this meeting adjourned.

Signed _____
Connie J. Sunderman, Town Clerk